I. User Manual for Bulk Data Uploads

Term Activation:

CSV File Format : CAMPUS_ID, STRM (2021A1PS0001G,1154)

Registration Data:

CSV File Format : CAMPUS_ID, CAREER, STRM, CLASS_NBR, GRADE (2021A1PS0001G,0001,1154,1234,A)

No grade keep it as 1 space: CAMPUS_ID, CAREER, STRM, CLASS_NBR, GRADE (2021A1PS0001G,0001,1154,1234,)

Address Upload:

CSV File Format : CAMPUS_ID,ADDRESS_TYPE, ADDRESS1, ADDRESS2, ADDRESS3, ADDRESS4,CITY, COUNTRY,STATE, POSTAL

PHONE TYPE	Description	EMAIL_TYPE	Description
BUSN	Business	HOME	Home
CELL	Mobile	BUSN	Business
FTHR	Father	CAMP	Campus
GRD1	Guardian 1	FTHR	Father
GRD2	Guardian 2	MTHR	Mother
HOME	Home	GRD1	Guardian 1
MTHR	Mother	GRD2	Guardian 2
WORK	Work	OTHR	Other

Description
Home Address
Business Address
Mailing Address for Certificates
Campus Address
Other Address

Phone & Email update:

CSV File Format For Phone: P,EMPLID,PHONE_TYPE, PHONE CSV File Format For Email: E, EMPLID,EMAIL_TYPE, EMAILID CSV File Format For both: PE, EMPLID,PHONE_TYPE, PHONE, EMAIL_TYPE, EMAILID

New Admissions, Time Table upload, Dual Degree allotment and Plan Change data upload: Find the sample file attached in email.

- Time Table data upload is depending on course catalog data and Facility table setup.
- Acad_career field should be filled up as per Course Catalog.
- Need to verify the all courses and Sections after upload.
- Time table upload program need to run 2 times with same file to upload Lab timings properly.

Select the respective program for data upload

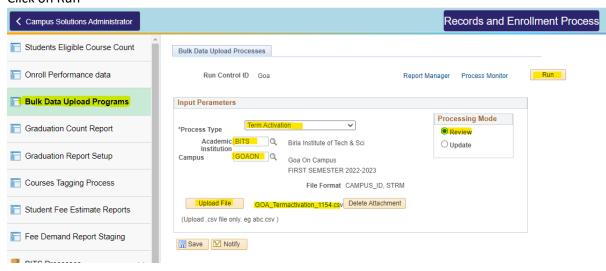
Proce	ss List					
Select	Description	Process Name	Process Type	*Type	*Format	Distribution
	Admissions Data Upload	BITS_Q_ADMT	Application Engine	Web 🗸	TXT 🗸	Distribution
	Student Term Activate	BITS_TRM_ACT	Application Engine	Web 🗸	TXT 🗸	Distribution
	Time Table Upload	BITS_TT_UPL	Application Engine	Web 🗸	TXT 🗸	Distribution
	Phone No and Email Update Prcs	BIT_MAIL_UPL	Application Engine	Web 🗸	TXT 🗸	Distribution
	Spl CGPA Update Process	BIT_S_CGPA_U	Application Engine	Web 🗸	TXT 🗸	Distribution
	Enrollment Data Upload	ZZZ_SENR_N	Application Engine	Web 🗸	TXT 🗸	Distribution
	Address Data Upload	Z_ST_ADUPL_N	Application Engine	Web 🗸	TXT 🗸	Distribution

Step by step procedure for data upload.

We have explained step by step for term activation. Procedure is same for all programs. Only program name and file format will change.

Review Process: Data will not update in the ERP. It will verify the data file. Update: Data will update in the ERP.

Select process Type, Institution, campus, Review Upload .CSV file Click on Run



Select respective program and click on Ok.

Process Scheduler Request

	Server Name (Recurrence (Time Zone (BRAHMA	* *		Date 22/	08/2022 38:27PM		Re	set to Cur	rent	Date/Time
roce	ss List										
elect	Description		Process I	Name	Process	Туре	*Type		*Format		Distribution
	Admissions Dat	ta Upload	BITS_Q_	_ADMT	Applicat	ion Engine	Web	~	TXT	~	Distribution
√	Student Term A	ctivate	BITS_TR	RM_ACT	Applicat	ion Engine	Web	~	TXT	~	Distribution
	Time Table Uplo	bad	BITS_TT	[_UPL	Applicat	ion Engine	Web	~	TXT	~	Distribution
	Phone No and I	Email Update Prcs	BIT_MAI	IL_UPL	Applicat	ion Engine	Web	~	TXT	¥	Distribution
	Spl CGPA Upda	ate Process	BIT_S_C	GPA_U	Applicat	ion Engine	Web	~	TXT	~	Distribution
	Enrollment Data	a Upload	ZZZ_SEI	NR_N	Applicat	ion Engine	Web	~	TXT	~	Distribution
	Address Data U	lpload	Z_ST_AI	DUPL_N	Applicat	ion Engine	Web	~	TXT	~	Distribution

Click on Process Monitor

Bulk Data Upload Processes		
Run Control ID Goa Repo	ort Manager Process Monitor	Run
Input Perameters		
	Processing Mode	
*Process Type	Review	
Academic BITS Q Birla Institute of Tech & Sci	OUpdate	
Campus GOAON Goa On Campus		
Semester 1154 Q FIRST SEMESTER 2022-2023		
File Format		
Upload File GOA_Termactivation_1154.csv Delete Attachment		
(Upload .csv file only. eg abc.csv)		
Save Save		

After program went to Success and Posted click on Details



View Process Request For



Process									7 of 37 🗸 🕨 🕨	View All
Select	Instance	Seq.	Process Type	Process Name		User	Run Date/Time	Run Status	Distribution Status	Details
	191888		Application Engine	BIT_SFPOST_P	œ	BRAHMA	22/08/2022 2:00:00PM IST	Queued	N/A	Details
	191887		Application Engine	BITS_TRM_ACT		BRAHMA	22/08/2022 12:47:16PM IST	Success	Posted	Details
	191886		Application Engine	BIT_PYU_DBLV	œ	BRAHMA	22/08/2022 1:45:00PM IST	Queued	N/A	Details
	191885		Application Engine	BITS_TRM_ACT		BRAHMA	22/08/2022 12:38:27PM IST	Success	Posted	Details
	191884		COBOL SQL	SFPGRPST		BRAHMA	22/08/2022 12:13:29PM IST	Success	Posted	Details

View Log/Trace

Click on View Log/Trace to verify the file

Process Detail

Process

Instance	191885		Туре	Application Engine			
Name	BITS_TR	M_ACT	Description	Student Term Activa	ate		
Run Status	Success	C	istribution Status	Posted			
Run			Update P				
Run Control I	Run Control ID Goa			 Hold Request Queue Request 			
Location	n Server		Cance				
	r PSUN)	(1	O Delete Request				
Recurrence	e		O Re-se	nd Content	Restart Request		
D							
Date/Time			Actions				
Request Crea	ated On	22/08/2022 12:39:08PM I	ST Param	neters T	ransfer		
Run Anytin	ne After	22/08/2022 12:38:27PM I	51	0 0	/iew Locks		
Began Pro	cess At	22/08/2022 12:39:32PM I	ST	Timings			

OK

Cancel

Ended Process At 22/08/2022 12:40:02PM IST

Click on the .CSV file. File will be downloaded in your system.

View Log/Trace

Report		
Report ID 159970	Process Instance 191885	Message Log
Name BITS_TRM_ACT	Process Type Application	on Engine
Run Status Success		
Student Term Activate		
Distribution Details		
Distribution Node HTTP	Expiration Date 21/	09/2022
File List		
Name	File Size (bytes)	Datetime Created
AE_BITS_TRM_ACT_191885.stdout	78,265	22/08/2022 12:40:02.564521PM IST
Review_List_Term_Upload.csv	271,542	22/08/2022 12:40:02.564521PM IST
Distribute To		
Distribution ID Type	 Distribution ID 	
User	BRAHMA	
Return		

Please verify the file and update the data if required in original file and save it

***Input Parameters					
Process Instance: 191885					
Submitted By: BRAHMA					
Run Control ID: Goa					
Processing Mode: R					
Submitted File Name: GOA_Termactivation_1154.csv					
mplid	CampusID	Name	Semester Code	Description	Remarks
	2020B1A11033G		1154	FIRST SEMESTER 2022-2023	Ready to Update
31120170049	2017B5PS0049G	RISHABH DAS	1154	FIRST SEMESTER 2022-2023	Already term activated
31120170073	2017B5A10073G	NIRGUDKAR SHASHWAT MILIND	1154	FIRST SEMESTER 2022-2023	Already term activated
31120170236	2017B5A70236G	SANJAY KRISHNAN	1154	FIRST SEMESTER 2022-2023	Ready to Update
31120170397	2017B3A10397G	MOHAMMED SAEED ARSHAQ	1154	FIRST SEMESTER 2022-2023	Ready to Update
31120170420	2017B5AA0420G	KARTIKEY SHARMA	1154	FIRST SEMESTER 2022-2023	Ready to Update
31120170626	2017A1PS0626G	DERICK S VEMPALA	1154	FIRST SEMESTER 2022-2023	Ready to Update
31120170698	2017B5A40698G	VIKARN SARASWAT	1154	FIRST SEMESTER 2022-2023	Already term activated
31120170764	2017A1PS0764G	PARTH RAJNISHKUMAR BHAVSAR	1154	FIRST SEMESTER 2022-2023	Ready to Update
31120170873	2017B5A10873G	VOKKANT THAKKAR		FIRST SEMESTER 2022-2023	
31120170948	2017A7PS0948G	ISHAN SINGH	1154	FIRST SEMESTER 2022-2023	Already term activated
31120180012	2018B4A80012G	DHRUV VISHNU PATIDAR		FIRST SEMESTER 2022-2023	
31120180014	2018B4A80014G	VINEET KUMAR		FIRST SEMESTER 2022-2023	

Now reupload the corrected file and select the **Update** option.

Please follow the same procedure Run, select the program, Ok, Process Monitor, Details, View Log/Trace and .CSV File verification.

Bulk Data Upload Processes	
Run Control ID Goa	Report Manager Process Monitor Run
Input Perameters	
*Process Type Term Activation Academic BITS Q Birla Institute of Tech & Sci Institution Campus GOAON Goa On Campus Semester 1154 FIRST SEMESTER 2022-2023 File Format	Processing Mode Review Update
Upload File GOA_Termactivation_1154.csv Delete Attachmen (Upload .csv file only. eg abc.csv)	nt

F Save 🖹 Notify

Process Detail

Process

Instance 191887 Name BITS_TRM_ACT Run Status Success Type Application Engine Description Student Term Activate Distribution Status Posted

Run

Update Process

Run Control ID	Goa	Hold Request	
Location		Queue Request	
	PSUNX1	Cancel Request	
_	FSUNAT	◯ Delete Request	
Recurrence		Re-send Content	Restart Request

Date/Time

Request Created On	22/08/2022 12:47:20PM IST
Run Anytime After	22/08/2022 12:47:16PM IST
Began Process At	22/08/2022 12:47:34PM IST
Ended Process At	22/08/2022 12:57:20PM IST

OK

Cancel

Actions

Parameters Message Log Batch Timings View Log/Trace Transfer View Locks

View Log/Trace

Report

Report ID	159972	Process Instance	191887	Message Log
Name	BITS_TRM_ACT	Process Type	Application Engine	
Run Status	Success			

Student Term Activate

Distribution Details

Expiration Date 21/09/2022 Distribution Node HTTP

File List

Name	File Size (bytes)	Datetime Created
AE_BITS_TRM_ACT_191887.stdout	108,645	22/08/2022 12:57:20.337872PM IST
STDNT_ACTIVATION_CLlog	305,292	22/08/2022 12:57:20.337872PM IST
Term_Upload_Status.csv	244,503	22/08/2022 12:57:20.337872PM IST
Distribute To		
Distribution ID Type	Distribution ID	

BRAHMA

Distribution ID Type

User

Return

A	В	C	D	E	F	G	Н	
***Input F	Parameters	5						
Process In	stance: 19	1887						
Submittee	By: BRAH	MA						
Run Contr	ol ID: Goa							
Processing	g Mode: U							
Submittee	d File Name	e: GOA_Te	rmactivatio	on_1154.cs	v			
Emplid	CampusID	Name	Semester	Descriptio	Remarks			
3.11E+10	2017B5A7	SANJAY KI	1154	FIRST SEM	Term Upd	ated succe	ssfully	
3.11E+10	2017B3A1	MOHAMN	1154	FIRST SEM	Term Upd	ated succe	ssfully	
3.11E+10	2017B5AA	KARTIKEY	1154	FIRST SEM	Term Upd	ated succe	ssfully	
3.11E+10	2017A1PS	DERICK S \	1154	FIRST SEM	Term Upd	ated succe	ssfully	
3.11E+10	2017A1PS	PARTH RA	1154	FIRST SEM	Term Upd	ated succe	ssfully	
3.11E+10	2017B5A1	VOKKANT	1154	FIRST SEM	Term Upd	ated succe	ssfully	
3.11E+10	2018B4A7	RITIK TAN	1154	FIRST SEM	Term Upd	ated succe	ssfully	
3.11E+10	2018B1A8	WALKE PR	1154	FIRST SEM	Term Upd	ated succe	ssfully	
3.11E+10	2018B4AA	RAGHAV C	1154	FIRST SEM	Term Upd	ated succe	ssfully	
3.11F+10	2018B4A4	SIDDHANT	1154	FIRST SEM	Term Upd	ated succe	ssfullv	

Dual Degree Allotment and Plan Change data uploads:

Navigation: Records and enrollment >> Records and enrollment process >> BITS process >>

Dual Degree check box should be checked only for Dual degree allotment.

Plan change data upload Dual Degree check box should be blank (Unchecked).

Upload the file and click on RUN.

Please follow the same procedure Run, select the program, Ok, Process Monitor, Details, View Log/Trace and .CSV File verification.

Campus Solutions Administrator	Records and Enrollment Process
Minor Degree Student Details	Program/Pin Change Data Upload
EC, Grand Analysis Report	Run Control ID HYD Report Manager Process Monitor Run
Class Permissions Upload	*Academic Institution BITS Q. Birla Institute of Tech & Sci
Prog/Plan Change Data Upload	*Academic Career
Next Semester Courses offered	*Campus HYDON C Hyderabad On Campus File Name HYD_Dual_Degree_Allotment.csv
Minor Students Details Admin	Add Attachment Delete Attachment View Attachment
Minor Grade Calculation	(Upload .csv file only eg. abc.csv)
Minor Grade Report Admin	
Faculty Project Approval Count	
Grades Upload Reminder Email	
POM/POE Preference Admin Paae	🖫 Save 🔯 Return to Search † Previous in List 4 Next in List 🔄 Notify

II. Transcript and Grade Card Generation Manual

Transcript Generation:

Main Menu >> Records and Enrollment >> Records and Enrollment Processes >> BITS Processes

>> Transcript Generation

Transcript generation

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value
Limit the number of results to (up to 300): 300
Run Control ID: begins with v
Include History Correct History Case Sensitive
Search Clear Basic Search E Save Search Criteria

Find an Existing Value Add a New Value

Provide Run control value and then click on Search value. If you are generating first time click on add a new value and then click on Add.

Provide Input values as below for single student transcript. If you want to generate for range of students click on **Select range of Campus_ID.** Please see the below screen shots.

Generate Transcript	
Run Control ID: 111	Report Manager Process Monitor R
*Academic Institution:	BITS Q Birla Institute of Tech & Sci Print Header
*Academic Career:	First Degree •
*Semester:	1142 C FIRST SEMESTER 2018-2019
*Campus:	HYDON A Hyderabad On Campus
	Select range of Campus Id
Campus ID:	2018A1PS0003H

Save Return to Search + Previous in List Notify Return to Search + Previous in List Notify Return List Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Notify Return to Search + Previous in List + Previous

Generate Transcript	
Run Control ID: 111	Report Manager Process Monitor R
*Academic Institution:	BITS Q Birla Institute of Tech & Sci Print Header
*Academic Career:	First Degree v
*Semester:	1142 C FIRST SEMESTER 2018-2019
*Campus:	HYDON Hyderabad On Campus
	Select range of Campus Id
Campus ID From:	2018A1PS0003H Q Campus ID To: 2018A1PS0003H Q

Save Return to Search + Previous in List Notify Return to Search + Correct History

After entering all input values click on **RUN** button.

Select the required transcript. Click on Ok. Again click on Process Monitor.

Process Scheduler Request

	User ID: BRAHMA		Run Control ID:	111		
5	Server Name: PSNT V Recurrence: V	Run Date: 30/1 Run Time: 11:0		Reset to Curr	ent Date/Time	
Proce	Time Zone:Q ss List					
Select	Description	Process Name	Process Type	<u>*Туре</u>	*Format	Distribution
	Continuing Transcript(On Roll)	ZCNTRNST	SQR Report	Web 🔻	PDF 🔻	Distribution
	Discontinued Transcript	ZDISTRNC	SQR Report	Web 🔻	PDF •	Distribution
	ZTRANSPT(Graduated Transcript)	ZTRANSPT	SQR Report	Web 🔻	PDF •	Distribution
	EL tag Modification page	ZTRELTAG	SQR Process	Web 🔻	PDF •	Distribution
OK	Cancel					

Generate Transcript	
Run Control ID: 111	Report Manager Process Monitor Run Process Instance:113697
*Academic Institution:	BITS Q Birla Institute of Tech & Sci Print Header
*Academic Career:	First Degree
*Semester:	1142 C FIRST SEMESTER 2018-2019
*Campus:	DUBON Q Dubai On Campus
	✓ Select range of Campus Id
Campus ID From:	2017A9PS0173U Q Campus ID: 2017A9PS0173U Q

Save Save	Return to Search	Notify	Jupdate/Display	Include History	Correct History
Process List	<u>S</u> erver List				
View Process Req	uest For				
User ID:	🔍 Туре:	▼	Last 🔻	1 Days	Refresh
Server:	▼ Name:	Q II	istance:	to	
Run Status:	▼ Distribution Status:	T	🗹 Save On Re	efresh	
Process List			Customize Find Vi	iew All 🛛 🗮 👘 First	t 【 1-13 of 13 🚺 Last
Select Instance Se	eq. Process Type	Process Name User	Run Date/Time		Distribution Status
113697	SQR Report	ZCNTRNST BRAH	MA 30/11/2018 11:44:26	AM PST Success	Posted <u>Details</u>

Click on Refresh Button. Wait until program Run Status went to Success and Distribution Status went to posted.

To download Transcript follow below steps.

Click on details button as shown in above screen shot.

Click on View log Trace

Click on .PDF file. After clicking .PDF file, a new window will opened. Please enter the login details. Plese see below screen shots to download .PDF transcript file.

Process Detail

Process	
Instance: 113697	Type: SQR Report
Name: ZCNTRNST	Description: Continuing Transcript(On Roll)
Run Status: Success Distribu	ition Status: Posted
Run	Update Process
Run Control ID: 111 Location: Server Server: PSNT Recurrence:	 Hold Request Queue Request Cancel Request Delete Request Restart Request
Date/Time	Actions
Request Created On: 30/11/2018 11:44:30AM PST Run Anytime After: 30/11/2018 11:44:26AM PST	Parameters Transfer Message Log
Began Process At: 30/11/2018 11:44:51AM PST	Batch Timings
Ended Process At: 30/11/2018 11:45:05AM PST	View Log/Trace

OK Cancel

View Log/Trace

Report				
Report ID:	85902	Process Instance:	113632	Message Log
Name:	ZCNTRNST	Process Type:	SQR Report	
Run Status:	Success			
Continuing Tr	ranscript(On Roll)			
Distribution	Details			
Distribution	Node: ReportHttp:	s Expiration	Date: 06/12/2018	
				_
		File Size	e (bytes) Datetime	Created
<u>Name</u>	NST_113632.log	File Size 1,516		<u>Created</u> 18 11:43:10.505505AM F
<u>Name</u>			29/11/20	
	113632.PDF	1,516	29/11/20 29/11/20	18 11:43:10.505505AM F
<u>Name</u> SQR_ZCNTR ZCNTRNST_	113632.PDF 113632.out	1,516 28,735	29/11/20 29/11/20	18 11:43:10.505505AM F 18 11:43:10.505505AM F
Name SQR_ZCNTR ZCNTRNST_ ZCNTRNST_	<u>113632.PDF</u> 113632.out	1,516 28,735 440	29/11/20 29/11/20	18 11:43:10.505505AM F 18 11:43:10.505505AM F

Grade Card Generation: Main Menu >> Records and Enrollment >> Records and Enrollment Reports >> Print Grade Card.

Grade Sheet Report

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Val	ue Add a New Value					
Limit the number of results to (up to 300): 300						
Academic Institution:	begins with 🔻	Q				
Campus:	begins with 🔻					
Academic Career:	begins with 🔻	Q				
Semester:	begins with 🔻	Q				
Search Clear	Basic Search 📳 Save Search Criteria	2				

Find an Existing Value Add a New Value

Grade Sheet Report		
Enter Information		
Academic Institution: Campus: Academic Career: Semester:	BITS Q Birla Institute of Tech & Sci *Date: 26/09/2018 1 HYDON Q Hyderabad On Campus 1	
Enter range of Campus From Campus ID:	ID 2012B1A80742H Q To Campus ID: 2012B1A80742H Q	
	Generate Grade Card	
Save Return to S	earch Tervious in List Tervious in List	Add Dupda

Provide input values as shown in above screen shot.

Click on generate Grade card.

Grade card will generate new window.

If you are getting the Grade card as blank, please generate the Eligibility Tag program from below navigation.

Main Menu >> Records and Enrollment >> Records and Enrollment Processes >> BITS Processes >> Eligibility Tag.

Eligibility Tag

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an E	xisting Value	Add a New Value	
Limit the nur	mber of results to	(up to 300): 300	
Search by	y: Run Contro	I ID begins with	
Case Se	ensitive		
	_		
Search	Advanced Sear	<u>ch</u>	

Find an Existing Value Add a New Value

Provide Run control value and then click on Search value. If you are generating first time click on add a new value and then click on Add.

Provide Input values as below. For single student click on Execute for Single student and then provide student Id number. If you want to generate for all students just UN check the Execute for Single student

After providing all input values, click on Run button and then click on Ok Button.

Click on Refresh Button. Wait until program Run Status went to Success and Distribution Status went to posted.

Now you can generate the Grade card for required studnets.

Run Control ID: 111 Report Manager Process Monitor Run Enter Information *Institution: BITS *Campus: HYDON Hyderabad On Campus *Semester: 1140 SECOND SEMESTER 2017-2018 (Please always select current semester) Empl ID	Enter Information *Institution: BITS Q Birla Institute of Tech & Sci
*Institution: BITS Birla Institute of Tech & Sci *Campus: HYDON Hyderabad On Campus *Semester: 1140 SECOND SEMESTER 2017-2018 (Please always select current semester) Execute for Single Student	*Institution: BITS Q Birla Institute of Tech & Sci
*Campus: HYDON Q Hyderabad On Campus *Semester: 1140 Q SECOND SEMESTER 2017-2018 (Please always select current semester) ✓ Execute for Single Student	
Empl ID	*Semester: 1140 Q SECOND SEMESTER 2017-2018 C Execute for Single Student
	Empl ID

Save A Return to Search + Previous in List + Next in List Notify

Eligibility Tag Run Pa	ige							
Run Control ID: 111			<u>Report I</u>	<u>Manager</u> Proce	ess Monitor	Run		
Enter Information								
*Institution:	BITS Q Birla	Institute of Tech a	& Sci					
Campus:	HYDON Q Hyde							
Semester:		OND SEMESTER		B Exe	cute for Single	e Student		
	(Please always se	elect current seme	ester)					
				_		_		
Save Return to	Search + Previo	us in List	xt in List	Notify		E +/	Add Dodd	ite/Displa
esses Sebeduler	Boguoot							
ocess Scheduler	Request							
User ID: 🗧				Run Control	ID: 111			
Server Name: 🖡	PSNT	 Run 	Date: 30/11	1/2018				
Recurrence:		▼ Run	Time: 12:08	3:28PM	Reset to C	urrent Date/Tir	ne	
Time Zone:	Q							
Process List								
Select Description Select Description Image: Select Select Eligibility Tag		Process N EL_TAG		Process Type SQR Report	* <u>Type</u> Web	<u>*Format</u> ▼ PDF	Distributio Distributio	
		EL_IAO		SQN Report	Web			<u>11</u>
OK Cancel								
Process List Serve	r List							
/iew Process Request	For							
User ID:	🔍 Type:		▼ Last	•	1	Days 🔻	F	Refresh
Server:	Name:		Instan		to			
Run	Distribution		▼ Instan	Save On I				
Status:	Status:							
Process List		Dragona Nama		ustomize Find Vie		D1-4-16-1	of 13 Last	
	<u>ocess Type</u>	<u>Process Name</u>		un Date/Time	Run St	Status	Details	
113702 SC	QR Report	EL_TAG	BRAHMA B	0/11/2018 12:09:2 ST	5PM Succes	ss Posted	<u>Details</u>	

III. Minor Program Approval User Manual

Click on Approvals Tile.

My Schedule	Final Grade Upload	Mid Sem Grades Upload
Reports	Approvals	Research Scholars
Advisor Center	Student Attendance Entry	PSD Reports

Click on Minor Program Approval. Students list is sort by CGPA and Approval status.

Faculty Homepage	the Student Completed/In					
Ph.D. fellowship form approval	Minor Program Reques	its		progres	s courses	and CGPA
T Stipend/Fee Waiver Form Approv	Employee ID					
Project Course Approval	Minor Program Adm	ission Requests	Personalize Find] 🔣 First 🕢 1-	-442 of 442 Last	
	Campus ID	Student Name	CGPA Request Status	View Details	Approve	
Minor Program Approval	1 2021A7PS0236H	Revanth Nalla	9.770 Submitted	View Details	Approve	
	2 2021A7PS3112H	Aditya Kumar Sharma	9.370 Submitted	Viev Details	Approve	
Approve No Due Request	3 2021AAPS1970H	R Naga Harshini	9.300 Submitted	Vie w Details	Approve	
	4 2021A7PS2709H	Arnav Arvind	9.230 Submitted	View Details	Approve	
	5 2021A7PS2569H	Vasu Bhadja	9.000 Submitted	View Details	Approve	
	6 2021A4PS3108H	Aryaman Chopra	8.880 Submitted	View Details	Approve	
	7 2021A7PS1989H	Vashisth Choudhari	8.870 Submitted	View Details	Approve	
	8 2021A5PS1969H	Pratyaksha Shukla	8.830 Submitted	View Details	Approve	
	9 2021A7PS0105H	Vinay Jain	8.830 Submitted	View Details	Approve	
	10 2021A7PS2620H	Rishabh Mittal	8.830 Submitted	View Details	Approve	
	11 2021A7PS2620H	Rishabh Mittal	8.830 Submitted	View Details	Approve	
	12 2021A7PS2620H	Rishabh Mittal	8.830 Submitted	View Details	Approve	
	13 2021AAPS3025H	Ansh Kanotra	8.810 Submitted	View Details	Approve	
	14 2021AAPS2044H	Atharva Dave	8.770 Submitted	View Details	Approve	
	15 2021A7PS2765H	Raghav Sarda	8.750 Submitted	View Details	Approve	

Click on view Details to view

IV. Registration Reports and Minor Program testing Manual

1. Registration Statistics Data Report for each semester.

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D'Enterprise Learning		
Campus Community	Campus Student Data	
Student Recruiting	Campas Student Data	
Student Admissions		
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D Enroll Students		
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Information	Pilani Dubai Goa Hyderabad	
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Enrollment Reporting		
Enrollment Verifications		
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Report		
 Performance Sheet 		
 Transcript generation 	Program Wise Students	
- Eligibility Tag		
 Ph.D. Transcript 	Program & Batch Wise Students	
Details		
- Transcript Elective		
Tagging		
- Ph.D Due Form		
 Provisoinal Certificate 		
- GradeSheet		

3. Minor Eligibility Report.

Add the students who are applied for Minor.

Menu								-	<u>ante 110-1124 </u>		<u></u>	001010
My Favorites Institute Level Reports Self Service	Minor Program Admi	in										
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Run below program after adding the students in Admin page.



After program went Success and posted you can generate the final output from below navigation.

